



**Växjö Katedralskola, Sweden**

**World School 001106**

## **IB Diploma Academic Integrity Policy**

Växjö Katedralskola has a clear focus on the achievement of **honest academic excellence** in all programmes at the school, and additionally in the IB Diploma Programme as an outcome of the goal of being principled and reflective in the IB Learner Profile.

DP students must clearly understand the difference between moral behaviour in their studies at our school and acting unethically, and should also reflect deeply on their **own standards of academic integrity**. All learning outcomes at our school should be governed by respect for the inalienable intellectual property rights of the creators of those intellectual properties, be they laboratory reports or ideas for Theory of Knowledge.

All sharing of knowledge, skills, and ideas must be based on **relevant and accurate citation**. All work in assessments that is not the candidate's own work must be referenced. IB policies such as the Animal Experimentation Policy and other rules governing ethical research collation must be strictly observed.

Academic Integrity is guided by the spirit of the **IB Mission Statement and the IB Learner Profile**, in addition to best practice standards of integrity in education. Respect for the highest standards of academic honesty extends to the conduct of students and faculty in written examinations. No student or faculty is allowed to gain or give an unfair advantage to any particular student. Behaviour resulting in an unfair advantage for a DP candidate, or behaviour resulting in a disadvantage for another DP candidate, may result in exclusion from an Internal Assessment, an exam paper, a subject, or from the Diploma Programme.

Växjö Katedralskola has a clear school policy regarding **plagiarism** in all programmes, and measures are taken to encourage a positive attitude to personal integrity from the first day of a student's life with us. Measures also address any malpractice. Any **meetings with students regarding plagiarism are attended by pastoral care staff** to ensure the wellbeing of the student and to bring relevant perspectives to the discussion. We are committed to ensuring the highest standards of correct reference for all members of the school community. Guidance is offered one to one with Academic Coaches, and during weekly Mentor time with the entire class.

The following outlines the steps taken by the school in response to cases of plagiarism:

## Dealing with cheating in conjunction with school work, tests, etc.

### Definition of cheating

- To copy somebody else's material or plagiarize without disclosing the source.
- To use/take advantage of forbidden aids.
- To copy from someone else or to pass on prohibited information to someone at the time of a written test/examination.
- To fabricate/make up information.
- To allow somebody else to write your work.

### Measures to be taken if cheating occurs

#### Stage 1

- A private conversation between teacher and student as well as the principal.
- Contact with parents or guardians if the student is under the age of 18.
- No grade awarded for the work/test.
- The student's other subject teachers will be informed.

#### Stage 2

- If repeated cheating occurs, the basic principle is that no grade should be awarded for the course or, if the student has presented other accepted basic data for assessment, that the grade F/IG shall be awarded.
- The student shall, if stage 2 comes into play, be informed of his/her right to appeal.

Important Information (use 'translate' at top right of website for other languages)

<https://katedralskolan.se/sidor/forskola-och-skola/gymnasieskola/katedralskolan/elev-och-varldnadshavare---katedral/viktigt-att-veta---katedralskolan.html>

Accessed 30 September 2023

Beyond misrepresenting the work of others as your own, malpractice also includes:

- collusion or allowing others to use your work
- failing to provide a relevant reference system for assessed materials
- duplicating work for one IA for another
- taking unauthorised materials into an exam or IA task
- falsifying a CAS record
- misconduct during an examination
- not erasing material from a calculator
- disclosing test contents to another student
- providing digital information about assessments.

IB Diploma students must **cite all sources** in their work, including text, images, diagrams and other infomatics, illustrations, music, audio-visual data, maps, dance, films or videos,

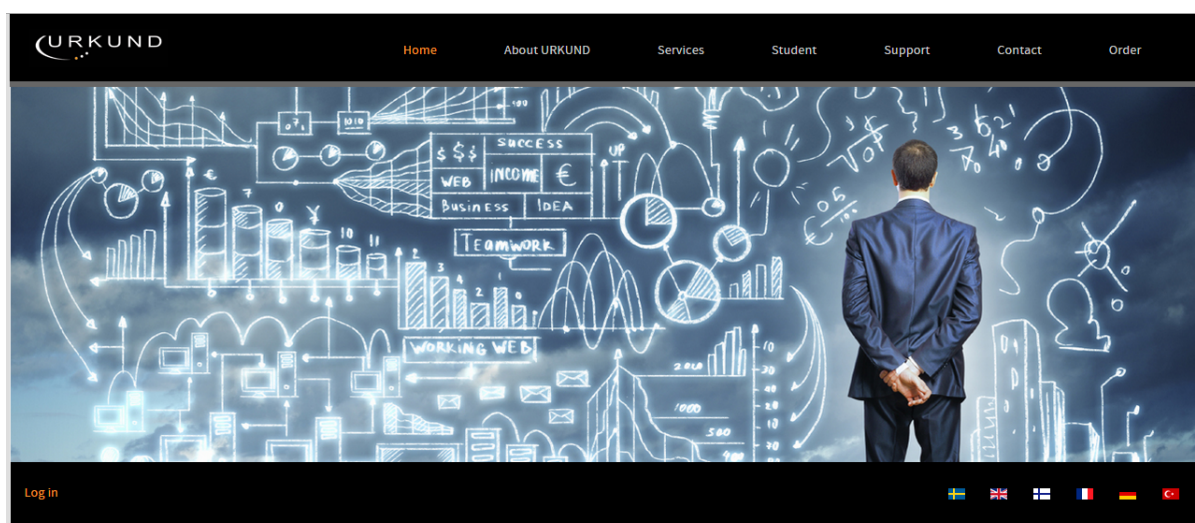
digital information or social media materials, art, computer coding, ideas or clarifications even when arrived at during group or partner study or feedback.

### **Response to cases of plagiarism by DP students:**

- 1) Weekly Pastoral Care Team meetings including the DP Head of School, DPC, DP Studies Counsellor, DP Inclusive Learning Support Teacher, DP School Nurse and DP Counsellor first communicate any breach of academic honesty reported by faculty to the student's Academic Coach and DPC.
- 2) All relevant perspectives are discussed and noted before the DPC meets with the student in a first discussion. The student is also referred to meetings with the DP Nurse or the DP Counsellor to review all elements of student well-being.
- 3) If necessary, the student then meets with the Head of School and DPC, and, if aged under 18 years, with parents/guardians.
- 4) Guidance is monitored during the term and evaluated at the end of the term with the student, their Academic Coach, faculty, and any other stakeholders.
- 5) Malpractice in the DP exam or IA results in a formal investigation by the DPC with student, faculty and parents/guardians if applicable. The DP Pastoral Care Team is also informed and included. A report is sent to the IB, which rules to issue a grade or not in the assessment task or exam concerned, or no grade may be issued for the entire subject in question.

Plagiarism or any instance of malpractice may have long-reaching consequences, including the student becoming ineligible for scholarships and academic prizes. Faculty are not obliged to act as referees in university applications or provide letters of recommendation for students that have not acted in a principled manner to the highest standards of academic integrity.

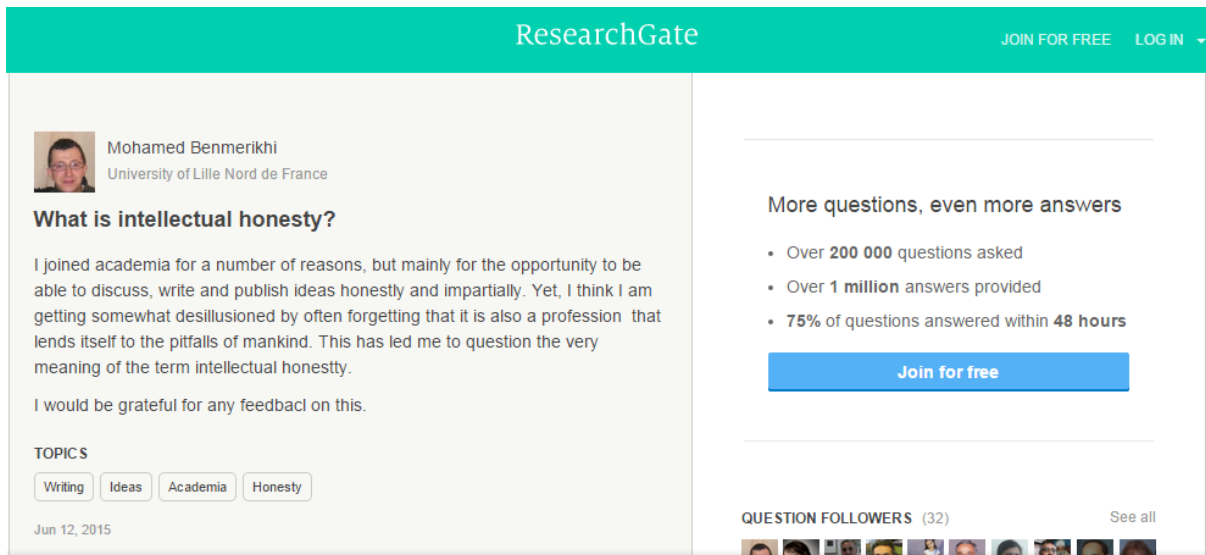
**All DP Internal Assessments are checked for plagiarism** through Urkund/Ouriginal. DP students upload their IAs to their subject teacher's Urkund/Ouriginal email addresses at [www.urkund.com](http://www.urkund.com). The feedback from the plagiarism checker is delivered quickly and directly to the teacher's email address and may then be shared electronically with the student. The plagiarism checker provides information in many languages.



[Ouriginal](http://www.ouriginal.com) accessed 30 September 2023

Bad time management can result in plagiarism when panic sets in before deadlines. Librarians, Support and Inclusive Learning teachers, and Academic Coaches for each class work with students to establish concrete and **relevant time management schedules**. The IBDP Calendar of assessments and events is compiled with feedback from DP students and faculty, and is found on ManageBac and the school website.

Some examples are:



The screenshot shows a ResearchGate profile for Mohamed Benmerikhi, a member of the University of Lille Nord de France. The post is titled "What is intellectual honesty?" and was posted on June 12, 2015. The text of the post discusses the author's disillusionment with academia and their reflection on the term "intellectual honesty". Below the text are tags for "Writing", "Ideas", "Academia", and "Honesty". To the right of the post, there is a promotional banner for ResearchGate that says "More questions, even more answers" and lists statistics: "Over 200 000 questions asked", "Over 1 million answers provided", and "75% of questions answered within 48 hours". A "Join for free" button is visible. At the bottom right, there is a section for "QUESTION FOLLOWERS (32)" with a "See all" link and a row of small profile pictures.

[https://www.researchgate.net/post/What is intellectual honesty](https://www.researchgate.net/post/What_is_intellectual_honesty)  
accessed 30 September 2023

and student debate and discussion on online case studies profiling academic integrity at tertiary level.

**Artificial Intelligence** The IB’s 2023 statement on the use of artificial intelligence:

“The IB believes that artificial intelligence (AI) technology will become part of our everyday lives—like spell checkers, translation software and calculators. We, therefore, need to adapt and transform our educational programmes and assessment practices so that students can use these new AI tools ethically and effectively. The IB is not going to ban the use of such software but will work with schools to help them support their students on how to use these tools ethically in line with our principles of academic integrity.

Students should be aware that the IB does not regard any work produced—even only in part—by such tools, to be their own. Therefore, as with any quote or material from another source, it must be clear that AI-generated text, image or graph included in a piece of work, has been copied from such software. The software must be credited in the body of the text and appropriately referenced in the bibliography. As with current practice, an essay which is predominantly quotes will not get many, if any, marks with an IB mark scheme.” See more here:

<https://ibo.org/news/news-about-the-ib/statement-from-the-ib-about-chatgpt-and-artificial-intelligence-in-assessment-and-education/> accessed 30 September 2023

## Case Study #10: Comparing Answers

You are in a large, lecture-style class. Because of the size of the class, the tests are all bubble sheets. Because the chairs are bolted down and students need to sit right next to each other, the faculty member has three variations of the test and they are distributed so that students sitting next to each other will not have the same version of the test.



As tests are being handed out, you notice that this one person doesn't take the question sheet on the top, but pulls one out of the stack and then compares it with the person to his left before passing the stack on to the next person in the row. During the test you notice that the way they are positioning their bodies and answer sheets allows these two people to compare answers as they go along.

*What do you do?*

*This is where you will need to draw on your own personal philosophy of academic integrity. Will you turn your eyes away and act like nothing is happening because, after all, it's none of your business? Will you tell one of the people proctoring the exam and hope that they will just separate the two students and let them continue to take the exam since they really haven't cheated yet? Will you wait until the test is finished and talk to the two people who were cheating, maybe asking them to turn themselves in?*

## [Case Studies – Encouraging Academic Integrity Through Intentional Assessment Design](#)

Accessed 30 September 2023

Discussions about Academic Integrity during the annual ATL Day in September include pedagogical strategies, based on online tools such as the following, to encourage a practical way of making the concept of academic integrity come alive in each student's learning.

### **Pedagogical Solutions**

Instructors can incorporate a variety of pedagogical strategies and alternative assessments that can significantly deter students from engaging in academic dishonesty. While many of these are time-consuming to incorporate, they might be considered in an effort to proactively address the problem:

- Assign work and tests that are due frequently throughout the semester
- Assign work that builds sequentially on prior submitted work, such as revisions of drafts
- Administer unannounced quizzes or other low-stakes assessments
- Administer complex take-home tests or timed quizzes
- Require assignment and test responses to relate the subject matter to students' lived experiences or test questions on current events
- Meet with students individually (online/face-to-face) and test or quiz them on course content
- Review students' previous work
- Debrief/interview a student concerning the test/quiz, asking specific questions about the answers
- Use alternative modes of student assessment such as portfolios, rubrics, self-assessment, peer assessment, and contracts
- Use multiple methods of measuring performance
- Use application-type exams (problem-based learning, case-based learning)

[EDUCAUSE Library](#) accessed 30 September 2023

Students also read and sign the following **academic integrity declaration**:



**The undersigned have read and understood:**

- 1 IB General Regulations**
- 2 School policies and IB policies**
- 3 “Viktigt att Veta” or “Useful Information” brochures**

**that outline the highest standards of academic integrity in the IB Diploma Programme for all graded and non-graded formative and summative assessments and activities.**

**We are aware of the IBDP calendar of deadlines and will uphold these. In the event of the student not attending a scheduled IB presentation or recorded IB oral commentary, a relevant medical certificate will be presented.**

**DP Candidate** \_\_\_\_\_

**Class** \_\_\_\_\_

**Candidate Signature** \_\_\_\_\_

Interactive quizzes and other strategies used in sessions on plagiarism include:  
Pre-Diploma /Year 10



(it takes some skill to double click on the goblins)

[Plagiarism Game - Snowden Library](#)

homework for English language acquisition support

[Breaking News English ESL Lesson on Plagiarism and Cheating](#)

English learning about plagiarism with audio support [Plagiarism | Writing](#)

full background information on plagiarism [Plagiarism.org: Home](#)

DP1

Plagiarism quiz [https://xerte.cardiff.ac.uk/play\\_8694#page1](https://xerte.cardiff.ac.uk/play_8694#page1)

[Citing and referencing - Research & Learning Online](#)

DP2

interactive online presentations

[You Quote It, You Note It! - Vaughan Memorial Library](#)

film and animation with a university class, with closed captioning support

[How to Avoid Plagiarism](#)

<https://www.student.unsw.edu.au/plagiarism-quiz>

all accessed 30 September 2023

For PDP, DP1, DP2, IBDP faculty, parents, guardians, and other stakeholders, sources to encourage international-mindedness and critical thinking on different cultural perspectives about plagiarism include: [Yusof - A Different Perspective on Plagiarism](#)  
MPR Radio link on international perspectives about plagiarism  
[For some international students, 'plagiarism' is a foreign word](#)  
all accessed 30 September 2023

IBDP alumni feedback to the DPC on Academic Integrity indicates that universities provide far more lively and interactive approaches to engaging students in issues of academic integrity, and this has informed Växjö Katedralskola's action plan in expanding content and application for IBDP faculty and students in the coming academic year.

Thanks for lively discussions on the topic of academic integrity by DP students, many of whom indicated that an Academic Integrity Policy should be an interactive pedagogic document that can help us all to learn.

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## **Support Documentation**

See visual and other sources as indicated by links embedded in content above.

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